new Westlaw (Australia)

Working better with Westlaw for Barristers

Course Description

This course is designed to increase productivity when researching Westlaw and managing client matters. Learn to personalise your settings, setup favourites, create alerts to track changes to cases and legislation, make notes or highlight documents online. Copy portions of text with case references for submissions and save research to folders for matters for future reference.

Learning Outcomes

- Preferences - setting preferences for email alerts
- Creating Alerts - keeping up to date by creating alerts on commentary updates, law reports, journals and how to subscribe to the Alert24 newsletter service
- Annotations – add a note or highlight text for future reference,
- Copy and paste quotations and case references into submission documents or advices
- Delivery Tools – work with folders to manage research efficiently for matters and storing key cases
- History - use your search and document History to reuse or update research activity

Session Duration

Approximately 30 minutes

Session Delivery Methods

Microsoft Teams. The Webinar session allows you to view the trainer's computer screen as they demonstrate research strategies on new Westlaw (Australia). At no time does the trainer access your computer.

Training Specialist

This session will be facilitated by either:

Mark.Norman@thomsonreuters.com

Mark Norman has over 9 years' experience as a legal trainer working with clients to improve online research skills. Mark also has over 10 years' experience as a research librarian in law firms in the UK and Australia.

may.nguyen@thomsonreuters.com

May Nguyen is an admitted lawyer and has over 7 years practice in commercial and property law and has also worked in legal/business consulting.

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